

THE FOLLOWING INFORMATION MUST BE SHOWN ON ALL PLATS TO BE SUBMITTED FOR A REPALT

- 1) NAME, ADDRESS, AND SIGNATURE OF PROPERTY OWNERS
- 2) NAME AND ADDRESS OF ALL ADJOINING PROPERTY OWNERS
- 3) NAME AND ADDRESS OF DESIGNER, ENGINEER OR LICENSED SURVEYOR, INCLUDING SEAL
- 4) PROPERTY LINES
- 5) DIMENSIONS
- 6) RIGHT-OF-WAYS
- 7) EXISTING EASEMENTS
- 8) STREET NAMES
- 9) PRESENT ZONING OF PROPERTY
- 10) PRESENT ZONING OF ADJACENT PROPERTY
- 11) DATE
- 12) NORTH ARROW
- 13) GRAPHIC SCALE
- 14) TOTAL ACREAGE
- 15) SITE LOCATION MAP
- 16) PLANNING COMMISSION APPROVAL CERTIFICATE
- 17) COUNTY ENGINEER CERTIFICATE
- 18) SURVEYOR'S CERTIFICATE
- 19) OWNERSHIP AND DEDICATION CERTIFICATE
- 20) NOTARY CERTIFICATE
- 21) PHENIX CITY ACCEPTANCE CERTIFICATE

The Mylar original and six (6) black and white or blue line copies of the plat along with the completed Petition must be presented to the Planning Commission Recording Secretary at least ten (10) days prior to the Planning Commission meeting which it is to be considered. The complete legal description must also be submitted on a computer disk. The sheet size for the plat shall be a minimum of eighteen inches (18"0 by twenty-four inches (24") and not larger than twenty-four inches (24") by thirty-six inches (36"). There is a \$100.00 filing fee, which must be paid when the Petition is submitted.

*The Planning Commission meets on the second (2nd) and fourth (4th), Tuesday of each month.