



DR. R. GRIFF GORDY
Mayor Pro Tem / At Large

STEVE BAILEY
Councilmember District 1

EDDIE N. LOWE
Mayor

VIKEY F. CARTER
Councilmember District 2

ARTHUR L. DAY, JR.
Councilmember District 3

WALLACE B. HUNTER, City Manager
MELONY LEE, City Clerk
RAYMOND J. SMITH, Director of Public Safety

BID FORM

THIS IS AN INQUIRY - NOT AN ORDER

Date: 12/22/2023 Bids Close On: 01/23/2024 Time: 10:00 a.m.

Bids to be delivered to: **Purchasing Agent, City of Phenix City, Alabama, 601 12th Street, Second Floor, Phenix City, Alabama 36867**

Please quote us prices on the articles or services listed below. The right is reserved to accept or reject all or any part of your offer, and to accept the offer the City Council considers the most advantageous to the City. Any suggestions as to quantity to secure a better price are welcome.

Item No.	Quantity	Item	Unit Price	Total
1	1			

BIDS MUST BE RETURNED IN A SEALED ENVELOPE TO THE ADDRESS ABOVE. MARKED: **2024-1 NEW PROPERTY & EVIDENCE BUILDING**

IF YOU MAIL YOUR BID BY FED EX OR AIRBORNE, ETC., PLEASE WRITE ON THE ENVELOPE ALSO: **2024-1 NEW PROPERTY & EVIDENCE BUILDING**. NO BIDS WILL BE ACCEPTED AFTER 9:30 a.m. ON THE BID OPENING DATE. **PLEASE NOTE THAT THE TIME IS EASTERN STANDARD TIME.**

BIDS WILL BE OPENED IN THE COUNCIL CHAMBERS AT 1111 BROAD STREET, PUBLIC SAFETY BUILDING.

FOR ADDITIONAL INFORMATION, CALL Applications requesting proposed bid documents, which include the plans and specifications should be filed with **NEAL, KENDUST & MURRAY, P.C., ARCHITECTS, 233 12TH STREET, SUITE 503, COLUMBUS, GEORGIA 31901**. Email request to edkendust@nkmpc.com

GENERAL CONDITIONS OF BIDDING - READ CAREFULLY

- Quote on alternates if unable to furnish items listed. State on face of bid exactly what you are furnishing. (Brand or Manufacturer's Name).
- Any catalog, or manufacturer's reference in this proposal is descriptive, but not restrictive, and is used only to indicate type and grade.
- Furnish specifications on all items bid.
- The City of Phenix City is exempt from all Federal Excise Taxes. DO NOT include tax in your bid price or invoice.
- PRICE MUST BE ITEMIZED. The City of Phenix City reserves the right to award item or total bid.
- ALL bids must be quoted f.o.b. Phenix City.
- In case of a discrepancy between the unit price and the extension, the unit price will be taken.
- Due to legal requirements of the City for processing payments, cash discounts should be quoted ten days after end of month, when possible.
- In the event no bid is to be submitted note same on invitation and return with the general provisions included herein. Also advise whether future invitations for type of supplies or services covered by the inquiry are desired.
- The successful bidder will be required to have all applicable state and city business licenses.
- This original request for proposal, along with any attachments, **MUST BE SUBMITTED IN DUPLICATE**.
- A 5% bid bond or cashier's check must be submitted with all bids.

The undersigned hereby offers to furnish and deliver the articles or services as specified above at the prices and terms there stated and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal.

Delivery can be made _____ Cash discount _____ % _____ Days

Name of Business _____

By: _____
Authorized Representative - **Must sign by hand**

Business Telephone: _____



PHENIX CITY
Alabama

OFFICE OF PUBLIC SAFETY

1111 Broad Street | Phenix City, AL 36867 | Ph: 334-298-0611 | Fx: 334-291-4755 | phenixcityal.us

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PUBLIC NOTICE
BID NUMBER 2024-1
“NEW PROPERTY & EVIDENCE BUILDING”
PHENIX CITY, ALABAMA

The City of Phenix City will receive sealed bids in duplicate at 601 12th Street, 2nd floor, for Bid 2024-1 New Property & Evidence Building until 9:30 A.M. EST on January 23, 2024 and the official bid opening will be at **10:00 A.M. EST, January 23, 2024** at Phenix City Council Chambers at the Phenix City Public Safety Building, 1111 Broad Street, Phenix City, Alabama 36867. Copies of the bid form can be obtained by requesting bid number 2024-1 New Property & Evidence Building at the Phenix City Municipal Building- Finance Department, 601 12th Street, 2nd floor, Phenix City, Alabama.

Applications requesting proposed bid documents, which include the plans and specifications should be filed with NEAL, KENDUST & MURRAY, P.C., ARCHITECTS, 233 12TH STREET, SUITE 503, COLUMBUS, GEORGIA 31901. Email request to edkendust@nkmpc.com.

No bids may be withdrawn for a period of sixty (60) days after the time and date of opening of bids.

The Owner reserves the right to reject any and all bids and to waive technicalities and informalities in the bidding.

Project to be completed within 180 DAYS after Notice to Proceed.

For additional information contact Raisa Benson at (334) 448-2735.