JOB DESCRIPTION



JOB IDENTIFICATION				
Job Title:		Pay Grade:		
Department:		FLSA Status:		
Location:		Reports to Position:		
Effective Date:				
JOB SUMMARY				

ESSENTIAL JOB DUTIES AND/RESPONSIBILITIES

The following duties are normal for this position. The omission of specific statement of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this position. Other duties may be required, assigned and expected aside from those set forth below to address operational needs and changing operational practices.

QUALIFICATIONS

Education and Experience Guidelines

Any combination of education and experience that would like provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities required for this position would be:

Education and Training

Experience

Licenses or Certification Required

The following generally describes the knowledge and abilities required in order to successfully perform the assigned duties of the position:

Knowledge of:

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. In compliance with the Americans with Disabilities Act, the City encourages both prospective and current employees to discuss potential accommodation needed to perform the essential duties of this position.

Environment:

Physical Demands: See Accompanying Page

Key Working Relationships:

APPROVAL/ACKNOWLEDGEMENT

Department Head	Title	Date
Human Resources Director	HR Director	Date
City Manager	City Manager Title	Date
Incumbent Employee Printed Name and Signature		Date

PHYSIC	PHYSICAL REQUIREMENTS –								
	Rare 0%-10% of the time	Occasional 11%-33% of the time	Frequent 34%-66% of the time	Continuous 67%-100% of the time		Rare 0%-10% of the time	Occasional 11%-33% of the time	Frequent 34%-66% of the time	Continuous 67%-100% of the time
	LIFT/CARRY			EQ	UIPMENT	USE & OPE	RATION		
1-10 lbs					Motor Vehicle				
11-20 lbs					Heavy Equipment (Backhoe, dump truck)				
21-50 lbs					Large Apparatus				
51-75 lbs					(Fire Truck, Street Sweeper)				
76-100 lbs					Small Equipment (Mower)				
		•	·		Handheld				
		PUSH/PUL	L		tool/equipment (tamps, weed				
1-10 lbs					eaters, shovel)				
1-10 103	T-10 ID2			WORK		AR			
11-20 lbs					Machinery				
24.50."					Electricity				
21-50 lbs					Power Tools				
51 75 lbc					Impact Tools				
51-75 lbs					Chemicals				

	MOVEMEN	т	
Bend/Stoop/ Twist			
Crouch/ Squat			
Kneel/Crawl			
Reach Above Shoulders			
Reach Below Shoulders			
Repetitive Arm Use			
Repetitive Wrist Use			
Repetitive Hand Use			
a) grasping			
b) squeezing			
Climb Stairs/Ladder			
Uneven Walking Surface			
Even Walking Surface			

76-100 lbs

HEARING/VISION/DEXTERITY				
	N/A	AVERAGE	LOW	
Hearing Acuity				
Visual Acuity				
Manual dexterity				

ENVIRONMENT				
Indoors				
Outdoors				
Extreme Heat				
Extreme Cold				
Dusty				
Excessive Noise				
Other (explain)				

Fumes

Heights

ENDURANCE				
Task	Hours at One Time	Total Hours in an 8 Hour Day		
Sit				
Stand				
Walk				

Additional Considerations (including clarification of any of the above)