

JOB DESCRIPTION



JOB IDENTIFICATION			
<i>Job Title:</i>	Equipment Operator SS CDL B	<i>Pay Grade:</i>	SM-04
<i>Department:</i>	Engineering/Public Works Refuse Disposal	<i>FLSA Status:</i>	Non-Exempt
<i>Location:</i>	Phenix City Landfill	<i>Reports to Position:</i>	PW Division Chief
<i>Effective Date:</i>	January 9, 2019		

JOB SUMMARY

Under direction inspects equipment to ensure proper operating condition, performs minor repairs and services, cleans and maintains as needed; operates bulldozer, excavator and earth mover to perform various tasks to include cleaning land, digging trenches and burying waste; operates backhoe, dump truck, land compactor and various related equipment to perform various tasks and performs additional tasks in support of the department as needed or upon request.

ESSENTIAL JOB DUTIES AND/RESPONSIBILITIES

The following duties are normal for this position. The omission of specific statement of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this position. Other duties may be required, assigned and expected aside from those set forth below to address operational needs and changing operational practices.

- Visually inspect equipment for proper operating condition, including but not limited to bulldozer, compactor, earth mover, motor grader and backhoe as well as performing operator maintenance including checking a topping off fluids, inspecting tire wear and pressure, lubricating equipment, reporting any equipment problems to the mechanic shop for proper repair, performing minor repairs to include replacing blown lights, bulbs and fuses and advises mechanics when scheduled maintenance is due
- Ensures that all safety equipment is on board equipment and safety equipment is operational, including but not limited to fire extinguisher and road markers
- Clean exterior of equipment removing mud, dirt or other debris using pressure hoses or steam cleaner if needed
- Safe operation of various equipment including compactor to gather and pack debris in

landfill trench; earth mover to relocate dirt and cover debris with dirt; bulldozer to level ground, form slopes on banks of foundations; remove piles of trash and bury waste and debris; excavator and bull dozer to remove trees and clear land area to retrieve dirt and building trenches for dumping; motor grader to smooth and level foundations

- Attends safety meetings and applies knowledge gained from safety meetings to work performance including mandatory usage of PPE such as safety vest, seatbelts or other PPE
- Assists in digging and removing old pipes
- Assists citizens by providing information on dumping restrictions and visually inspects loads to ensure only inert materials are being dumped
- May assist in other departments as needed
- May attend training on equipment operation

QUALIFICATIONS

Education and Experience Guidelines

Any combination of education and experience that would like provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities required for this position would be:

Education and Training

High School Diploma, GED or demonstrated proficiency

Experience

Extensive previous equipment operation experience

Licenses or Certification Required

Class B CDL

The following generally describes the knowledge and abilities required in order to successfully perform the assigned duties of the position:

Knowledge of:

- Landfill procedures including equipment operations and maintenance

Ability to:

- Operate heavy equipment use including compactors, bulldozers, earth movers, dump truck and excavators
- Read and comprehend operator manuals, directives, gauges and indicators
- Accurately complete forms and document logs
- Verbally communicate to converse with supervisor, co-workers and the public
- Perform mathematical calculation including adding, subtracting and multiplying whole numbers
- Work independently to plan and arrange own work and refer only unusual cases to supervision
- Exercise sound judgement particularly in tasks involving safety of self, safety of others and efficiency of operations

- Work as a member of a team

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. In compliance with the Americans with Disabilities Act, the City encourages both prospective and current employees to discuss potential accommodation needed to perform the essential duties of this position.

Environment: Work will primarily be in an outdoor setting with exposure to extreme heat, cold and inclement weather conditions.

Physical Demands: See accompanying page for details

Key Working Relationships: Division Chief of Public Works, Other employees working at the landfill, Public and contractors bringing items to the landfill

APPROVAL/ACKNOWLEDGEMENT

_____	<u>City Eng/Dir of Eng/PW</u>	_____
Department Head	Title	Date
_____	<u>HR Director</u>	_____
Human Resources Director	Title	Date
_____	<u>City Manager</u>	_____
City Manager	Title	Date
_____		_____
Incumbent Employee Printed Name and Signature		Date

PHYSICAL REQUIREMENTS – REFUSE DISP EQUIPMENT OPERATOR W/CDL B

Rare
0%-10%
of the time

Occasional
11%-33%
of the time

Frequent
34%-66%
of the time

Continuous
67%-100%
of the time

LIFT/CARRY				
1-10 lbs		X		
11-20 lbs			X	
21-50 lbs			X	
51-75 lbs		X		
76-100 lbs		X		

PUSH/PULL				
1-10 lbs		X		
11-20 lbs		X		
21-50 lbs		X		
51-75 lbs		X		
76-100 lbs		X		

MOVEMENT				
Bend/Stoop/ Twist	X			
Crouch/ Squat	X			
Kneel/Crawl	X			
Reach Above Shoulders		X		
Reach Below Shoulders		X		
Repetitive Arm Use			X	
Repetitive Wrist Use			X	
Repetitive Hand Use				
a) grasping			X	
b) squeezing			X	
Climb Stairs/Ladder		X		
Uneven Walking Surface		X		
Even Walking Surface		X		

HEARING/VISION/DEXTERITY			
	N/A	AVERAGE	LOW
Hearing Acuity		X	
Visual Acuity		X	
Manual dexterity		X	

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EQUIPMENT USE & OPERATION				
Motor Vehicle	X			
Heavy Equipment (Backhoe, dump truck)				X
Large Apparatus (Fire Truck, Street Sweeper)		X		
Small Equipment (Mower)	X			
Handheld tool/equipment (tamps, weed eaters, shovel)	X			

WORK WITH/NEAR				
Machinery		X		
Electricity	X			
Power Tools	X			
Impact Tools	X			
Chemicals	X			
Fumes	X			
Heights	X			

ENVIRONMENT				
Indoors	X			
Outdoors				X
Extreme Heat				X
Extreme Cold				X
Dusty				X
Excessive Noise				X
Other (explain)	X			

ENDURANCE		
Task	Hours at One Time	Total Hours in an 8 Hour Day
Sit	3	6
Stand	1	6
Walk	2	6

Additional Considerations (including clarification of any of the above)