

THE CITY OF PHENIX CITY PLANNING COMMISSION AGENDA TUESDAY, MARCH 10, 2020 5:15 PM EST

- 1) Welcome, Call to Order, and Roll Call
- 2) Approval of Agenda
- 3) Acknowledge City Council and City Personnel Present
- 4) Approval of the February 25, 2020 Meeting Minutes
- 5) Rules for Addressing Planning Commission
- 6) Approval of Administrative Replat 4.31+/- acres located at 660 Lee Road 314 Roy & Kathryn W. Culpepper, owners.
 - Staff Report
 - Developer's Comments
 - Department Memo
- 7) Approval of Administrative Replat 182.17+/- acres West of the intersection of Lee Road 312 & Lee Road 860 Broad River Group, LLC., owner.
 - Staff Report
 - Developer's Comments
 - Department Memo
- 8) Waiver Request located on Summerville Road (Lee Road 248) Jay B. Shepherd, J. Gilbert Dyer, Jr., James G. Dyer, III, T. Bruce Wade, II and Jason S. Dyer, owners.
 - Staff Report
 - Developer's Comments
 - Department Memo
- 9) Approval of Administrative Replat of 23.53+/- acres located at 4407, 4409, and 4411 Summerville Road (Lee Road 248) Jay B. Shepherd, J. Gilbert Dyer, Jr., James G. Dyer, III, T. Bruce Wade, II and Jason S. Dyer, owners.
 - Staff Report
 - Developer's Comments
 - Department Memo
- 10) Acceptance of Preliminary Plat of Summerville Highlands Subdivision 25.00+/- acres located on Lee Road 248 (Summerville Road), North of Lee Road 314 Summerville Highlands (Mark Anderson), owner.
 - Staff Report
 - Developer's Comments
 - Department Memo
- 11) Old Business
- 12) New Business
- 13) Adjournment

February 25, 2020

The Planning Commission of the City of Phenix City, Alabama met on Tuesday, February 25, 2020 at 5:15 PM EST in the Phenix City Council Chambers located in the Public Safety Building, 1111 Broad Street.

Chairman Howard called the meeting to order and asked Secretary Culligan to call roll. Upon roll call, the following members answered present: Member Bailey, Chairman Howard, Member Ivy, Member Lindsey, Member McKissic, Member Taylor, and Member Culligan. Vice Chairman Davis and Member Sims were not present.

The second item on the agenda was the Approval of the Agenda. Member Ivy made a motion to approve, seconded by Member Taylor. Upon said motion being put to a vote, the following vote was recorded: Yeas: Member Bailey, Chairman Howard, Member Ivy, Member Lindsey, Member McKissic, Member Taylor, and Member Culligan. Abstain: None. Nays: None. Motion thus passed.

Chairman Howard asked Secretary Culligan to note the City Employees that were present in the minutes. The following City Personnel were present: City Engineer Angel Moore, Graduate Engineer Chris Casey, Fire Chief Kris Kennedy, Fire Marshal Marc Wells, Building Official Gil Griffith, Utilities Director Stephen Smith, Utilities Engineer John Spraggins, City Attorney Jimmy Graham, and Engineering Administrative Assistant Kaleigh Wells.

The fourth item on the agenda was the approval of the February 11, 2020 meeting minutes. Chairman Howard asked if there was a motion to approve the written minutes and remove the recorded minutes. A motion to approve was made by Member Lindsey, seconded by Member Taylor. Upon said motion being put to a vote, the following vote was recorded: Yeas: Member Bailey, Chairman Howard, Member Ivy, Member Lindsey, Member McKissic, Member Taylor, and Member Culligan. Abstain: None. Motion thus passed.

The fifth item on the agenda, Chairman Howard set the rules for addressing the Planning Commission.

The sixth item on the agenda was the Public Hearing and Approval of Preliminary Plat for Summerville Highlands Subdivision located on Summerville Road, North of Brown Road for Summerville Highlands, LLC., (Mark Anderson), owner. City Engineer Angel Moore informed the Planning Commission that Summerville Highlands, LLC. would like to pull the item from the agenda and be submitted at a later date until they come to an agreeance with Lee County over the flag lots. Chairman Howard asked Secretary Culligan to read the letter from the Engineering Firm; Hydro Engineering Solutions and also read the department memo.

February 21, 2020

Mr. Christopher J. Casey, E.I.

City of Phenix City

Graduate Civil Engineer

RE: Summerville Highlands

Plat Revision

Dear Mr. Casey,

We would like to request that you remove the current plat for Summerville Highlands that is on the Planning Commission agenda for a public hearing on 02/25/2020. We would like to request that the revised plat and the waiver regarding flag lots be placed on the 03/10/2020 Planning Commission meeting for preliminary acceptance.

If you have any questions feel free to call.

Sincerely,
Samuel H. Crim, Jr., PE
scrimjr@hydro-engineering.net
Hydro-Engineering Solutions
A Division of Hydro, LLC
(334) 466-0894

Memo

To: Planning Commission

From: Angel Moore, P.E., City Engineer/Public Works Director

Date: February 6, 2020

RE: Preliminary Plat for Summerville Highlands Subdivision

The above referenced preliminary plat has been requested, by the owner, to be removed from the Planning Commission Agenda and to be resubmitted for acceptance at a later date.

At this time Chairman Howard asked for a motion to accept this request. A motion was made by Member Ivy, seconded by Member Lindsey. Upon said motion being put to a vote, the following vote was recorded: Yeas: Member Bailey, Chairman Howard, Member Ivy, Member Lindsey, Member McKissic, Member Taylor, and Member Culligan. Abstain: None. Motion thus passed.

The seventh item on the agenda was Old Business. None.

The eighth item on the agenda was New Business. Member Shaun Culligan turned in his letter of resignation. Chairman Howard asked Shaun Culligan to read the letter.

February 25, 2020

Dear Chairman Howard and Planning Commission Members,

It has been my pleasure to serve on the Phenix City Planning Commission for the past few years. After much thought, it's been clear to me that because I've had to abstain on a few accounts, due to the nature of my work in the City's Economic Development Department, I feel there could be reason to believe my position on the Planning Commission could be perceived as a conflict of interest. Because of this, I feel it best to step down from my position as the City Manager's representative on the Planning Commission at this time.

Thank you to all whom I've served with. It's been a pleasure to work alongside you.

Sincerely,

Shaun Culligan

At this time Chairman Howard asked if there was a motion to accept or deny. Member McKissic made a motion to accept, seconded by Member Bailey. All in favor. Motion passed,

The ninth item on the agenda was the Adjournment. Chairman Howard asked if there was a motion to adjourn. A motion to adjourn was made by Member Taylor, seconded by Member Ivy. Upon said motion being put to a vote, the following vote was recorded: Yeas: Member Bailey, Chairman Howard, Member Ivy, Member Lindsey, Member McKissic, Member Taylor, and Member Culligan. Nays: None. Abstain: None. Motion thus passed.

There being no further business to come before the Planning Commission, the meeting was adjourned until the next scheduled meeting on Tuesday, March 10, 2020.

Chairman – Pat Howard	Secretary – Shaun Culligan



Ph: 334-448-2760

Fx: 334-291-4848

DR. R. GRIFF GORDY Councilmember At Large STEVE BAILEY

EDDIE N. LOWE Mayor

VICKEY CARTER JOHNSON Councilmember District 2

ARTHUR L. DAY, JR. Mayor Pro Tem / District 3

Councilmember District 1

WALLACE B. HUNTER, City Manager MELONY LEE, City Clerk ANGEL MOORE, P.E., City Engineer

Director of Engineering / Director of Public Works

Staff Report No.

6

Type of Request: Administrative Replat

Applicant:

Roy and Kathryn W. Culpepper - owners

Surveying Firm:

Barrett Simpson, LLC.

Site Location:

660 Lee Road 314

Acreage:

4.31 +/-

Number of Lots:

2

Current Zoning:

None

Current Use of Property:

Vacant/Residential

Proposed Use of Property:

Vacant/Residential

Survey Plat:

Attached

City Services:

None

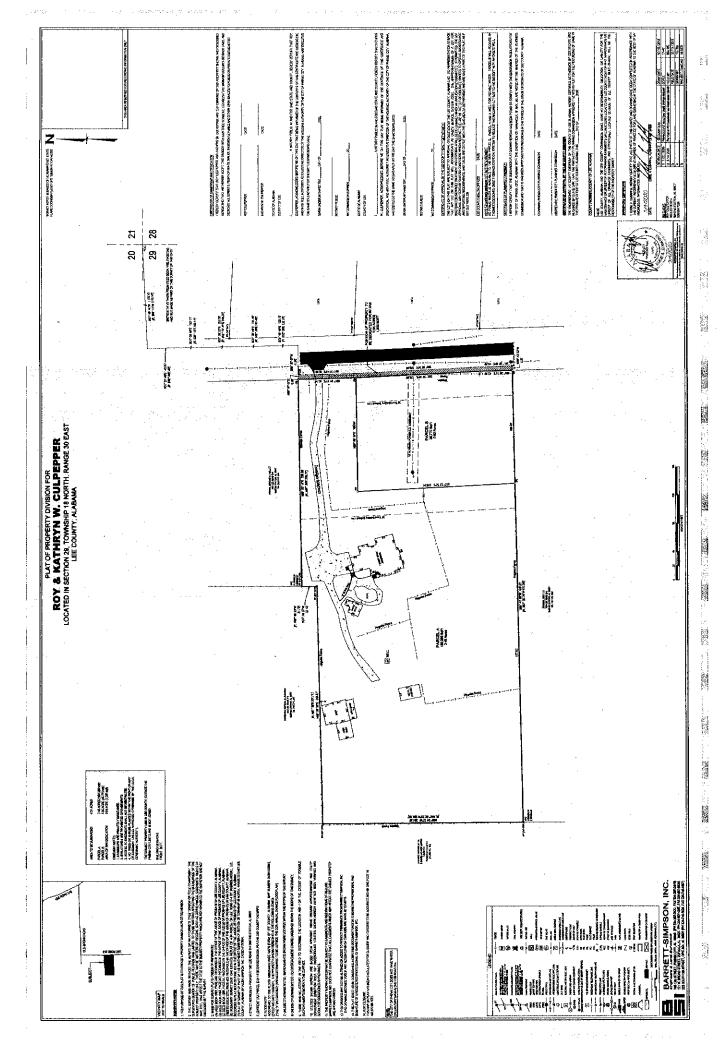
Additional Information:

None

Surveyor and or Owner Comment(s): None









ENGINEERING / PUB

Ph: 334-448-2760 | Fx: 334-291-4848

DR. R. GRIFF GORDY Councilmember At Large

STEVE BAILEY Councilmember District 1 **EDDIE N. LOWE** Mayor

VICKEY CARTER JOHNSON Councilmember District 2

ARTHUR L. DAY, JR. Mayor Pro Tem / District 3

WALLACE B. HUNTER, City Manager MELONY LEE, City Clerk ANGEL MOORE, P.E., City Engineer

Director of Engineering / Director of Public Works

MEMORANDUM

To:

Planning Commission

Angel Moore, P.E., City Engineer/Public Works Director

Date:

March 6, 2020

RE:

Administrative Re-plat – 4.31 +/- acres located at 660 Lee Road 314

The above referenced Administrative Re-plat has been reviewed by the Building, Utilities, Fire, and Engineering Departments and meets the minimum requirements of Subdivision Regulations.







Ph: 334-448-2760

Fx: 334-291-4848

DR. R. GRIFF GORDY Councilmember At Large

STEVE BAILEY Councilmember District 1 **EDDIE N. LOWE**

VICKEY CARTER JOHNSON Councilmember District 2

ARTHUR L. DAY, JR. Mayor Pro Tem / District 3

Mayor WALLACE B. HUNTER, City Manager

MELONY LEE, City Clerk ANGEL MOORE, P.E., City Engineer Director of Engineering / Director of Public Works

Staff Report No.

7

Type of Request: Administrative Replat

Applicant:

Broad River Group, LLC. (Jason Hilton - Representative)

Surveying Firm:

McBride-McGill, Inc.

Site Location:

To the west of the intersection of Lee Rd. 312 and Lee Rd. 860

Acreage:

182.17 +/-

Number of Lots:

2

Current Zoning:

None

Current Use of Property:

Vacant

Proposed Use of Property:

Vacant/Residential

Survey Plat:

Attached

City Services:

Phenix City Water

Additional Information:

None

Surveyor and or Owner Comment(s):





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DR. R. GRIFF GORDY Councilmember At Large

STEVE BAILEY Councilmember District 1 **EDDIE N. LOWE** Mayor

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ARTHUR L. DAY, JR. Mayor Pro Tem / District 3

WALLACE B. HUNTER, City Manager MELONY LEE, City Clerk ANGEL MOORE, P.E., City Engineer Director of Engineering / Director of Public Works

MEMORANDUM

To:

Planning Commission

From: Angel Moore, P.E., City Engineer/Public Works Director

Date:

March 6, 2020

RE:

Administrative Re-plat – 182.17 +/- acres located West of the Intersection of Lee Rd. 312 & Lee

Rd. 860

The above referenced Administrative Re-plat has been reviewed by the Building, Utilities, Fire, and Engineering Departments and meets the minimum requirements of Subdivision Regulations.







Ph: 334-448-2760 | Fx: 334-291-4848

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DR. R. GRIFF GORDY Councilmember At Large STEVE BAILEY

EDDIE N. LOWE

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Councilmember District 1

Mayor WALLACE B. HUNTER, City Manager MELONY LEE, City Clerk

ANGEL MOORE, P.E., City Engineer Director of Engineering / Director of Public Works

Staff Report No.

8

Type of Request: Waiver

Applicant:

Jay Shepherd, Gilbert Dyer, James Dyer, Bruce Wade, and Jason Dyer -

owners

Surveying Firm:

Barrett Simpson, LLC.

Site Location:

4407, 4409, and 4411 Lee Road 248

Acreage:

23.53 +/-

Number of Lots:

5

Current Zoning:

None

Current Use of Property:

Vacant/Residential

Proposed Use of Property:

Vacant/Residential

Survey Plat:

Attached

City Services:

Phenix City Water and Sewer

Additional Information:

None

Surveyor and or Owner Comment(s):

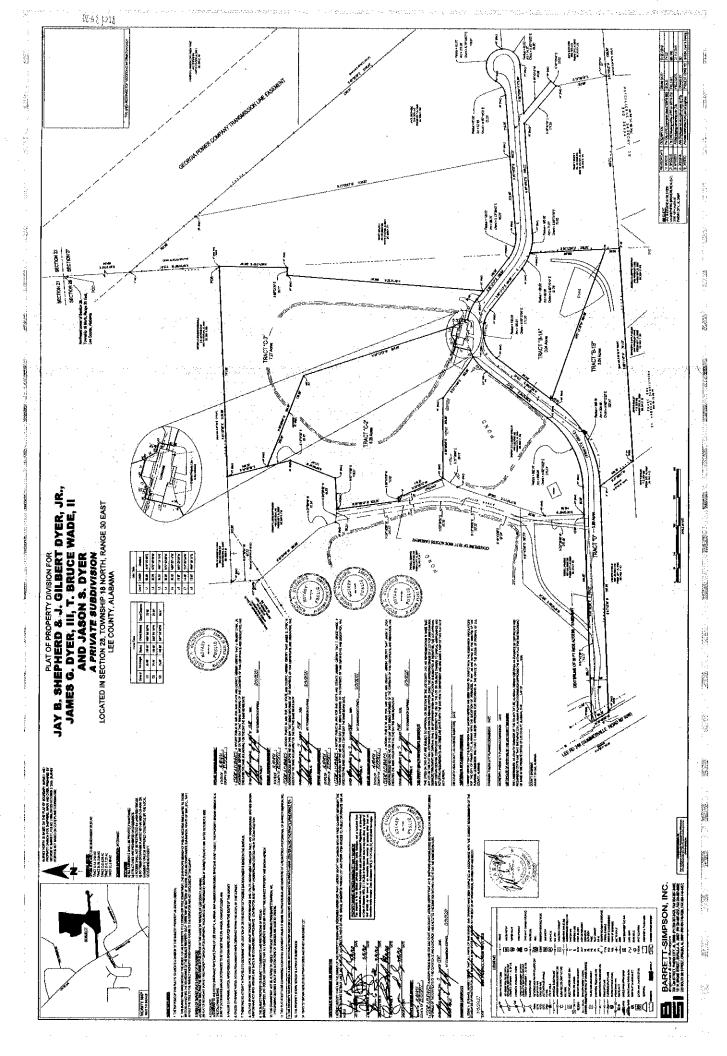
None





REQUEST FOR WAIVER

NAME OF DEVELOPER(S): Jay B. S	Shepherd, J. Gilbert Dyer, Jr., James G. Dyer, III, T. Bruce Wade II & Jason S. Dyer
NAME OF ENGINEERING FIRM:	Barrett-Simpson, Inc.
EMAIL ADDRESS OF OWNER:	jay.shepherd@shepherdbrokers.com
NAME OF SUBDIVISION: Property	/ Division for Jay B. Shepherd, J. Gilbert Dyer, Jr., 3. Dyer, III, T. Bruce Wade II & Jason S. Dyer
LOCATION OF SUBDIVISION:	Summerville Road (Lee Road 248)
STATE IN FULL WHY A WAIVER	R IS BEING REQUESTED:
Waiver is requested to allow approval of the propo	osed property division with the existing private drive, including the clubhouse.
This division was previously approved on 9/24/2019, but	did not meet the requirements of Lee County for a minor division of property.
STATE FACTS UPON WHICH THI	E WAIVER IS RELYING UPON:
Tract D as shown on the attached plat of pro	perty division is an existing private drive, including the existing clubhouse.
The remaining portion of the parcel is not a b	puildable lot.
LIST ANY ATTACHMENTS TO THE Plat of Property Division for Jay B. Shepherd	HIS PETITION: I, J. Gilbert Dyer, Jr., James G. Dyer, III, T. Bruce Wade II & Jason S. Dye
PROVIDE A SHORT EXPLAINATE APPROVED:	ION WHY YOU BELIEVE THE WAIVER SHOULD BE
This is a private subdivision with a private dr	ive. The private drive is a tract unto itself, which includes the clubhouse
that is jointly owned by all the adjoining	owners.
0 -1,0 n.s	
HOS ZELL OND	
Jan G Common Com	2/24/2020
Signature of Owner	Date





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DR. R. GRIFF GORDY Councilmember At Large

STEVE BAILEY Councilmember District 1 **EDDIE N. LOWE** Mayor

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ARTHUR L. DAY, JR. Mayor Pro Tem / District 3

WALLACE B. HUNTER, City Manager MELONY LEE, City Clerk ANGEL MOORE, P.E., City Engineer

Director of Engineering / Director of Public Works

MEMORANDUM

To:

Planning Commission

From: Angel Moore, P.E., City Engineer/Public Works Director

Date:

March 6, 2020

RE:

Waiver Request - 23.53 +/- acres located at 4407, 4409 and 4411 Lee Road 248

The submitted Waiver request for 4407, 4409 and 4411 Lee Road 248 does not meet the requirements of Article VI, Section 5B of the Subdivision Regulations which states that all lots should abut a dedicated public street with a minimum frontage of twenty five (25) feet.







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ARTHUR L. DAY, JR. Mayor Pro Tem / District 3

WALLACE B. HUNTER, City Manager MELONY LEE, City Clerk

ANGEL MOORE, P.E., City Engineer Director of Engineering / Director of Public Works

Staff Report No.

9

Type of Request: Administrative Replat

Applicant:

Jay Shepherd, Gilbert Dyer, James Dyer, Bruce Wade, and Jason Dyer -

owners

Surveying Firm:

Barrett Simpson, LLC.

Site Location:

4407, 4409, and 4411 Lee Road 248

Acreage:

23.53 +/-

Number of Lots:

5

Current Zoning:

None

Current Use of Property:

Vacant/Residential

Proposed Use of Property:

Vacant/Residential

Survey Plat:

Attached

City Services:

Phenix City Water and Sewer

Additional Information:

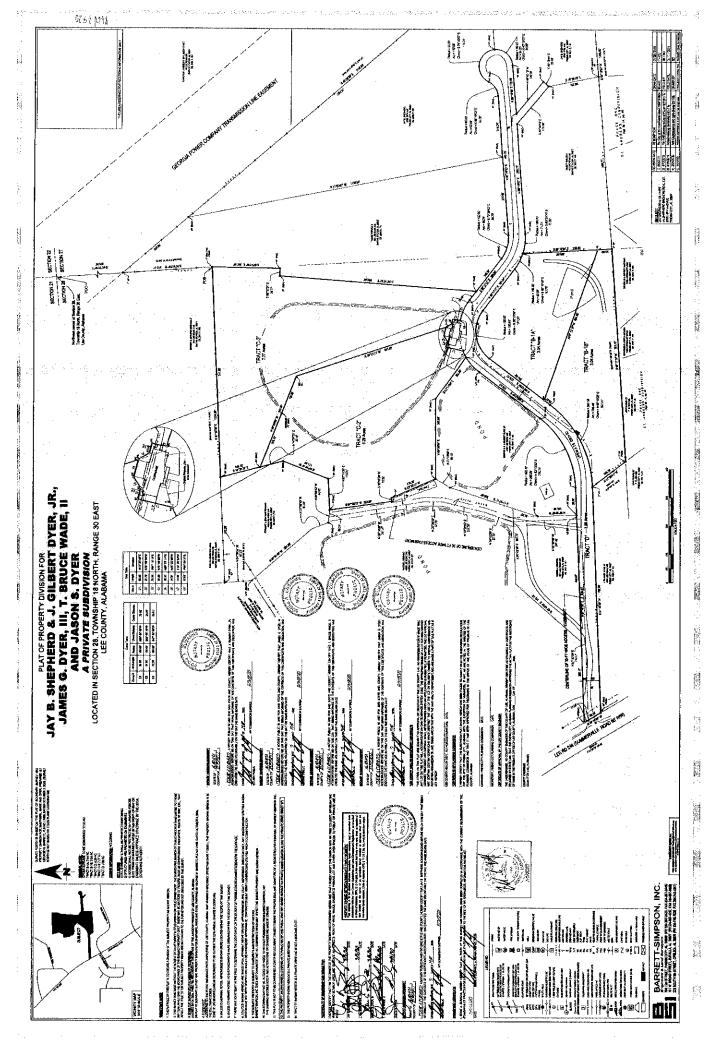
None

Surveyor and or Owner Comment(s):

None









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DR. R. GRIFF GORDY Councilmember At Large

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WALLACE B. HUNTER, City Manager MELONY LEE, City Clerk ANGEL MOORE, P.E., City Engineer

Director of Engineering / Director of Public Works

MEMORANDUM

To:

Planning Commission

From: Angel Moore, P.E., City Engineer/Public Works Director

Date:

March 6, 2020

RE:

Administrative Re-plat - 23.53 +/- acres located at 4407, 4409 and 4411 Lee Road 248

The above referenced Administrative Re-plat has been reviewed by the Building, Utilities, Fire, and Engineering Departments and does not meet the minimum requirements of Subdivision Regulations, however, a waiver request has been submitted by the owners.







Ph: 334-448-2760

Fx: 334-291-4848

DR. R. GRIFF GORDY Councilmember At Large

STEVE BAILEY Councilmember District 1 **EDDIE N. LOWE**

VICKEY CARTER JOHNSON Councilmember District 2

ARTHUR L. DAY, JR. Mayor Pro Tem / District 3

Mayor WALLACE B. HUNTER, City Manager MELONY LEE, City Clerk ANGEL MOORE, P.E., City Engineer

Director of Engineering / Director of Public Works

Staff Report No. 10

Type of Request:

Preliminary Plat

Applicant:

Summerville Highlands, LLC.

Surveying Firm:

Precision Surveying

Site Location:

Lee Road 248 (Summerville Rd.) near Lee Road 314

Acreage:

25.0 +/-

Number of Lots:

60 (proposed)

Current Zoning:

None

Current Use of Property:

Vacant

Proposed Use of Property:

Residential

Survey Plat:

Attached

City Services:

Phenix City Utilities (water & sewer)

Additional Information:

None

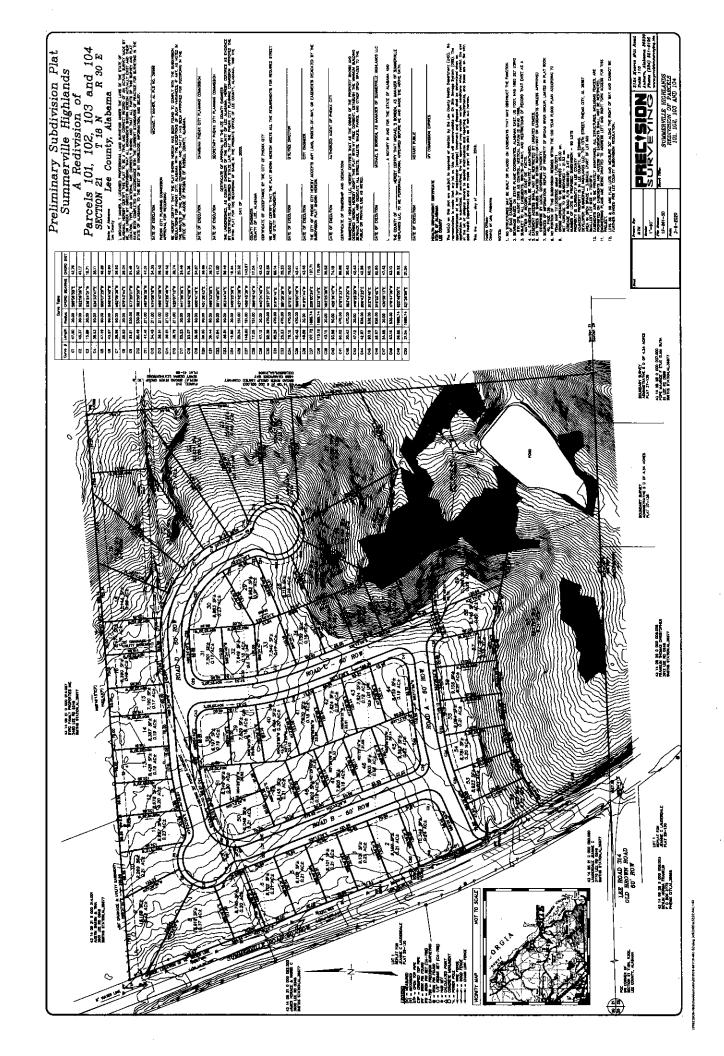
Engineer and or Owner Comment(s):

The addition of any lots above the proposed 60 lots will require

construction of another entrance road for access.









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ARTHUR L. DAY, JR. Mayor Pro Tem / District 3

WALLACE B. HUNTER, City Manager MELONY LEE, City Clerk ANGEL MOORE, P.E., City Engineer Director of Engineering / Director of Public Works

MEMORANDUM

To:

Planning Commission

From: Angel Moore, P.E., City Engineer/Public Works Director

Date:

March 6, 2020

RE:

Preliminary Plat for Summerville Highlands Subdivision

The above referenced amended preliminary plat has been reviewed by the Building, Utilities, Fire, and Engineering Departments and meets the minimum requirements of the Subdivision Regulations for acceptance.



