

**CALLED MEETING MINUTES  
May 15, 2017**

The members of the City Council of the City of Phenix City, Alabama met for a called work session at 2:00 p.m. Eastern Time on Monday, the 15<sup>th</sup> day of May, 2017 in the third floor conference room of the Municipal Building located at 601 12<sup>th</sup> Street, Phenix City, Alabama. Upon roll call, the following members answered present: Councilmember Arthur L. Day, Jr., and Mayor Eddie N. Lowe. Councilmember Johnnie C. Robinson, Jr. arrived at 2:41p.m and Councilmember Steve Bailey arrived at 2:45 p.m. Councilmember Gordy was not present. Also present were City Manager Wallace B. Hunter, City Attorney Jimmy Graham, City Clerk Charlotte L. Goodrich. Department Heads in attendance were: Building Official Gil Griffith, Economic Development Planning Specialist Jennifer Lowman, City Engineer Angel Moore, Finance Director Steve Smith, and Police Chief R.J. Smith. The following members of the Downtown Redevelopment Authority were present: Chairman Scott Holmes, Councilmember Johnnie C. Robinson, Jr., Vice Chairman Robert Lane, David Jones, and J.W. Brannen. The purpose of the meeting was to review the Façade Guidelines.

The Agenda was not followed due to a lack of a quorum at the start of the meeting.

There being a quorum present at 2:41 p.m. Mayor Lowe called the meeting to order.

Mayor Lowe opened the meeting by calling upon Downtown Development Authority Chairperson Scott Holmes.

Mr. Holmes went over the Façade Guidelines and discussed the following:

- 1.) New Developments and changes to existing buildings
- 2.) Additions to the Dillingham Street and 13<sup>th</sup> Street
- 3.) Final Process of Rough Draft that was put together back in 2009

Mr. Holmes discussed with Council the possible composition of a future Façade Review Board. Mr. Holmes further stated that Mayor and Council can decide how they are

appointed, how many members should be on the board, and who would make up the board (Real Estate Professional, Architectural and Retail Professional, etc.)

Mr. Holmes also went over the following bullet points of the presentation:

- 1.) Setback Requirements
- 2.) General Landscaping Recommendations
- 3.) Storefront, Windows and Porches
- 4.) Heights and Restrictions of Buildings, Paint Colors (Earth Tones)
- 5.) Guidelines of Awnings and Canopies

Mr. Holmes stated that he would like to have one more work session meeting with the community under the supervision of the Council.

Councilmember Robinson spoke on Phenix City and Russell County becoming a military town.

Councilmember Day inquired about the sign requirements listed in the Façade Guidelines.

Mayor Lowe stated that he would like for himself and Council to reschedule another meeting with the Downtown Development Authority.

Economic Development Planning Specialist Jennifer Lowman asked Council and Scott Holmes how soon will the Façade Guidelines be put into place due to having Developers and Retailers coming into town and the concern is when they start looking at certain properties and have no Façade Guidelines to follow.

Mayor stated that he and Council will get with the City Clerk's office to discuss the date and time of the next meeting.

Mayor Lowe thanked Downtown Development Authority Chairperson Scott Holmes and Board members for coming to speak with council.

There being no further business to come before council, the meeting adjourned.