

**WORK SESSION MEETING MINUTES  
MAY 2, 2016**

The members of the City Council of the City of Phenix City, Alabama met in a regularly scheduled work session at 3:00 pm, Monday, May 2, 2016 in the third floor conference room of the Municipal Building located at 601 12<sup>th</sup> Street, Phenix City, Alabama. Upon roll call the following members were present: Councilmember Arthur L. Day, Jr., Councilmember Jim Cannon, Councilmember Johnny Barfield, and Mayor Eddie N. Lowe. Councilmember Gail N. Head was not present. Also present were City Manager Wallace B. Hunter, City Attorney James P. Graham, Jr. and City Clerk Charlotte L. Sierra. Department Heads in attendance were: Chief Building Official Gil Griffith, Economic Development Manager Shaun Culligan, Economic Development Planning Specialist Jennifer Lowman, City Engineer Angel Moore, Finance Director Stephen Smith, IT Manager Mike Bauer, Fire Rescue Services Chief Kris Kennedy, Lakewood Golf Course Manager Lenard Patrick, Library Director Michele Kilday, Municipal Court Clerk Pam Jarrell, Parks and Recreation Director Todd Hughes, Human Resources Director Stephanie Chastain, Chief of Police Ray Smith, Assistant Police Chief Gail Green, Utilities Director Roger Conner and Utilities Engineer John Spraggins.

Upon a quorum being established, Mayor Lowe called the meeting to order.

The invocation was led by Councilmember Day.

Mayor Lowe called upon Mike Phaneuf to come forward and address council as listed on the agenda. Mr. Phaneuf was not present at this time.

Mayor Lowe called upon Rusty Ninas to come forward and address council as listed on the agenda. Mr. Ninas was not present at this time.

Mayor Lowe called upon Donna Parish to come forward and address council as listed on the agenda. Ms. Parish spoke with council regarding placing a fence on city right-of-way. After some discussion, council asked the Engineering Department to prepare a resolution for the next council meeting granting an encroachment to Ms. Parish for a fence.

Mayor Lowe advised Mr. Mike Phaneuf would now address council. Mr. Phaneuf came forward and advised council of "Clean Up Our Community Day" on Saturday, May 7, 2016 from 10:00 am to 2:00 pm. He stated this is a volunteer group that would clean up the Riverwalk on both sides of the river as well as parks and playgrounds. He advised volunteers are needed; for anyone interested, the group will be meeting at the Dillingham Street Bridge.

Mayor Lowe called upon City Engineer Angel Moore to review the actions taken by the Planning Commission during the April 26, 2016 meeting.

City Clerk Charlotte Sierra reviewed the Industrial Development Board appointment with council. Council requested the City Clerk to contact the member about his willingness to serve another term.

City Clerk Charlotte Sierra reviewed the May and June, 2016 calendars with council. She reminded everyone of the next Work Session and Council Meeting dates and times. She also reviewed the Budget Work Session dates in June with Council.

City Clerk Charlotte Sierra advised of a letter the city received regarding an Appeal of Abatement for 201 10<sup>th</sup> Avenue South. She asked Council for a date to hold the Public Hearing. After some discussion, Council advised Tuesday, June 7, 2016 at 10:00 or 10:30 (after Council Meeting).

Mayor Lowe next presented the Monthly Department Reports. Council had no questions for the departments.

City Manager Hunter called on Economic Development Director Shaun Culligan to present the Economic Development Department Review. Mr. Culligan reviewed the following divisions with council:

- 1) Economic Development Department Makeup
- 2) Economic Development Direction
- 3) Economic Development Services

City Manager Hunter called on Parks and Recreation Director Todd Hughes. Mr. Hughes reminded council of Relay for Life on Saturday, and he also advised council that Central would be hosting a Baseball Playoff Game on Saturday.

Councilmember Cannon asked for an update on the Charter Review. Phenix City Lobbyist J.W. Brannen advised it was killed in the House. He advised changes will need to be made to it for it to pass, but it would have to be re-advertised first. There was discussion on the process the Charter Review has gone through.

Councilmember Cannon asked council to look at opening up two new positions in the city budget: Assistant City Manager and City Planner. There was discussion on opening up these positions in the upcoming budget.

Councilmember Cannon asked council to name a Fellowship Hall at Idle Hour Community Center after Max Wilkes. City Manager Wallace Hunter advised that Idle Hour was sold to the city by the Martin family with the condition that the park would be named after them. After some discussion, council asked the City Manager to check into renaming these items.

Mayor Lowe advised council of a school board resignation letter from Zara Parham. He asked council to turn names in for interviews.

Mayor Lowe called on a 15 minutes break, from which the meeting would continue with Board Interviews, after which the meeting would adjourn until 2:00 p.m., Wednesday, May 18, 2016.