

**WORK SESSION MEETING MINUTES
JUNE 6, 2016**

The members of the City Council of the City of Phenix City, Alabama met in a regularly scheduled work session at 3:00 pm, Monday, June 6, 2016 in the third floor conference room of the Municipal Building located at 601 12th Street, Phenix City, Alabama. Upon roll call the following members were present: Councilmember Arthur L. Day, Councilmember Gail Head, Councilmember Jim Cannon, Councilmember Johnny Barfield, and Mayor Eddie N. Lowe. Also present were City Manager Wallace B. Hunter, City Attorney James P. Graham, Jr., and City Clerk Charlotte Sierra. Department Heads in attendance were: Chief Building Official Gil Griffith, Economic Development Manager Shaun Culligan, City Engineer Angel Moore, Finance Director Stephen Smith, Fire Chief Kris Kennedy, Lakewood Golf Course Manager Lenard Patrick, Library Director Michele Kilday, Municipal Court Clerk Pam Jarrell, Parks and Recreation Director Todd Hughes, Human Resources Director Stephanie Chastain, Assistant Chief of Police Gail Greene, Utilities Director Roger Conner and Utilities Engineer John Spraggins.

Upon a quorum being established, Mayor Lowe called the meeting to order.

The invocation was led by Mayor Lowe.

Mayor Lowe called upon Steve Franklin to address council as listed on the agenda. Mr. Franklin asked council for confirmation on the Historic District as outlined in a list previously given to council to review. Mayor Lowe suggested council should meet with Mr. Franklin and discuss the list before approving it. City Manager Hunter suggested meeting in a called work session and using a map to pinpoint the properties on the list. Councilmember Head requested the list be in order by Districts. A permanent location to house the Historic Commission Meetings was discussed. Mayor Lowe advised he would pick a date and the City Clerk will set up the meeting. Mayor Lowe thanked Mr. Franklin for coming and speaking with council.

Mayor Lowe called upon Larry Wood and Tim Simpson to address council as listed on the agenda. Mr. Simpson asked council for their approval to allow water service on Lathenbrook Road. He advised there are five lots on Lathenbrook Road that would like to have city water service. He further advised there are three lots he would have to get an easement from to run the water line for the five lots, because the water line stops at the county line. Utilities Director Roger Conner stated this would be in compliance with the resolution passed in August, 2015; as this falls within the 500 foot limit. Mr. Simpson advised Mr. Wood would be responsible for getting the easement on the three lots. Mr. Conner advised the city would not be responsible for service lines coming to the meters; the city just needs an easement where the meters sit. Mayor Lowe thanked Mr. Simpson for coming and speaking with council.

Mayor Lowe called upon City Engineer Angel Moore to review the actions taken by the Planning Commission during the May 24, 2016 meeting.

City Clerk Charlotte Sierra reviewed the June and July, 2016 calendars with council. She reminded everyone of the 10:00 am Public Hearing after the council meeting; the noon

meeting for the rededication of Idle Hour Park; the June 21st meeting at the Central Activities Center; and the Budget Work Session Meetings scheduled for June 20, 21, and 22, 2016.

Mayor Lowe asked if council had any questions about the Monthly Department Reports. Councilmember Day asked for an update on College Park Drive. Shaun Culligan advised anchor stores are being lined up. Councilmember Day asked for an update on the Brickyard Project. J. W. Brannen advised it is still in the works.

City Manager Hunter called upon Stephanie Chastain to give the Human Resources Departmental Review. Ms. Chastain went over the following with council:

1. Mission Statement
2. Makeup of Human Resources
3. Administering the Merit System
4. Recruitment
5. Classification Plan
6. Compensation Plan
7. Payroll
8. Roster of Employees
9. Training
10. Personnel Board
11. Direction of Human Resources

City Manager Hunter called on City Engineer Angel Moore to discuss drainage issues in Saddlebrooke Subdivision. Ms. Moore advised there has been flooding issues in Saddlebrooke Subdivision, especially at 2201 Walker Court and 2113 Walker Court. She advised there was a study done and curb inlets were installed, which helped the situation, but did not solve the problem. Hydro Engineering Company came in and did a study and they advised the storm pipes were under sized and would not handle additional rain, as in a 100 year flood. They advised to increase the size of the existing curb inlet and storm water pipes; add additional inlets at the intersection of Walker Court and Bridle Court; and add an additional 42 inch outlet pipe along the property line between the two referenced lots. Ms. Moore advised the cost estimate for the changes is approximately \$300,000.00. Ms. Moore advised the main concern is opening up the ground and causing problems to the home's foundation. She advised an indemnification agreement is needed before beginning work. There is also a problem with accessing the property with heavy equipment. The funds needed to correct the problem are not in the budget. The subdivision was built in 1993; therefore the city could not go back on the engineer to fix the problem.

Councilmember Day asked for an update on situation off of Martin Luther King, Jr. Parkway. City Engineer Angel Moore advised this is on private property, and City Attorney Graham spoke with the landowners, who do not want to participate. City Engineer Angel Moore stated the property owners were asked to donate the property to the city; however, they want the city to buy it.

Mayor Lowe called for a ten minute break.

Upon reconvening after the break, Mayor Lowe discussed Agenda items with Council.

There being nothing further to discuss, the meeting adjourned until 3:00 p.m., Monday, June 20, 2016.